

To receive an update on CCTV and consider any actions
and associated expenditure.

Report to: Services Committee

Date of Report: 01/07/2025

Officer Writing the report: Administration Officer

Pursuant to: Services Meeting held on 10.04.2025 minute no. 13/25/26

Officers Recommendations

To note the update.

Report Summary

Following Town Council's approval to procure and install CCTV cameras at five agreed key locations in Saltash, progress has been made across several areas of the project.

Site visits were conducted on 10 June 2025 to assess the suitability of the proposed lighting columns for installation of CCTV. In attendance were Plymouth City Council (PCC), Cornwall Council's Energy Supplier and Saltash Town Council.

Four of the proposed columns - two columns located on Fore Street, one on Old Ferry Road, and one at Burraton Cross have been confirmed as suitable for installation, with appropriate height and structural capacity confirmed.

A suitable lighting column at Ashtorre Rock proved difficult to identify. However, an alternative column on Old Ferry Road, located nearby, can provide adequate CCTV coverage of the desired area. Please refer to **Appendix A** for a detailed map of the CCTV camera locations inclusive of links to google maps of exact locations.

An additional meeting was held with local police representatives - PC Smith and Inspector Bowie, who expressed their support for the CCTV initiative. The police are preparing the TEA2 Sub-Licence application to the Home Office, seeking approval for an additional direct communication link with the CCTV Control Centre in Plymouth. The Services Committee has confirmed its support for this licence, in line with the police's request.

The police intend to monitor crime levels at the approved installation sites over the next 6 to 12 months. Based on the data collected, they will continue to collaborate with the Town Council to assess whether additional / alternative areas could benefit from CCTV coverage.

Data Protection Impact Assessments (DPIA) have been drafted for all proposed locations, with the support of the police and CCTV operators PCC. This ensures full compliance with data protection regulations.

The cameras have been provisionally ordered, awaiting confirmation of the Section 106 Quora Funding application. The application for S106 funding has been drafted and sent to the Community Link Officer for review. The funding application is to support the two cameras located on Fore Street as per the funding perimeters for S106. The Administration Department has emphasized the importance of the procurement timeline for the cameras and is currently awaiting confirmation of the panel meeting date. Please see attached **Appendix B – S106 Application**.

The cameras have a lead time of approximately four weeks to build and supply the units. Installation will require approximately 2 to 3 weeks' notice and is expected to take between 1 and 2 days per location.

Installation costs have been confirmed at £1,379.55 (excluding VAT) for all five cameras. This cost will be allocated to budget code 6270 PF EMF Crime Reduction as per the resolution of the Services Committee.

STC are currently awaiting indicative energy supply costs from Cornwall Council's energy supplier.

Cornwall Council has approved signage to be added to the lighting columns with coats to procure signage being ascertained by the Administration Department.

End of Report

Administration Officer